

CITY OF CHARLOTTESVILLE

Department of Neighborhood Development Services

City Hall Post Office Box 911
Charlottesville, Virginia 22902
Telephone 434-970-3182
Fax 434-970-3359



TO: Charlottesville Planning Commission
FROM: Dannan O'Connell, City Planner
DATE: September 9, 2026
SUBJECT: **Planning Commission Bylaws Amendment – Public Hearing Times**

At their August 11, 2026 Regular Meeting, the Planning Commission expressed an interest in considering Public Hearing items immediately following the NDS Report and Consent Agenda. The Commission's current bylaws specify that Public Hearings begin at 6:00 PM, requiring the Commission and staff to wait until that time to begin Public Hearings, even if all previous agenda items are concluded.

Attached is a draft amendment to the Planning Commission bylaws stating that all actionable items, including Public Hearings, begin at 5:30 PM. If the Commission votes to adopt these amended bylaws, then future agendas and meeting notices will specify that Public Hearings begin at 5:30 PM following all previous agenda items.